

Educational Opportunity Fund Announcement for FY 2023

The Educational Opportunity Fund (EOF) was approved on May 19, 1988, by the Kansas Board of Regents. All departments and units of the University are eligible to apply. If a student organization wishes to apply and is unable to obtain sponsorship by a department or unit, they may request special consideration from the EOF committee. This request must be made before the application deadline. The applications are available in the College Center located in the Student Governing Association (SGA) Office, Room 112.

****For Fall 2023, applications are due in the SGA Office no later than Friday, November 3rd, 2023, by 4:00p.m. Any applications received after this time will not be considered, regardless of delays caused by campus mail or the U.S. Postal Service.**

****For Spring 2024, applications are due in the SGA Office no later than Friday, March 1st, 2024 by 4:00pm. Any applications received after this time will not be considered, regardless of delays caused by campus mail or the U.S. Postal Service.**

The Board of Regents has limited the use of EOF monies to criteria included in this announcement. Funds allocated through EOF are not to replace existing University support for financial aid and/or student services. Applicants should only submit proposals that develop new programs, continue funding of current EOF programs, enhance non-EOF funding existing programs, and provide need based scholarships to students who may experience extraordinary financial hardships. **Since EOF grants are for one year only, there can be no guarantee of continued funding of EOF programs.**

For further explanation regarding the administration of the EOF, refer to the Board of Regents EOF Guidelines. Please direct any questions concerning the EOF or the application process to the EOF Committee Chair, Roxana Linares, at rmlinares@ksu.edu or preferably through Teams.

Final Reports: The Board of Regents Guidelines requires that a final report be submitted at the end of the fiscal year for which the funds were awarded. **Final reports for FY23 awards are due in the SGA Office no later than April 12th, 2023 by 4:00 p.m.** Failure to submit final report is in contempt of the Kansas Board of Regents and will harm the integrity of the Kansas State University Salina Student Governing Association.

These reports must include the following:

1. An itemized list of funds allocated and how those funds were used;
2. A description of the programs, salaries, and/or activities;
3. The number and demographics of the population served by EOF funds;
4. Any special circumstances for your particular program; and
5. Any problems encountered during the allocation and funding process.

BOARD OF REGENTS
GUIDELINES FOR THE ADMINISTRATION OF THE
EDUCATIONAL OPPORTUNITY FUND
FISCAL YEAR 2023

1. Funds generated through EOF should not be used to replace existing support for financial aid and student services. (Academic or extracurricular clubs and student organizations are not funded by EOF).
2. Use of EOF is limited to the following purposes:
 - a. Academic scholarships and fellowships for both graduate and undergraduate students.
 - b. Need-based grants, including awards to students with special expenses, or groups of students who have been historically under-represented in higher education.
 - c. Salaries or grants for students participating in public and community service programs.
 - d. Salaries for students employed in campus student services programs.
3. Allocations of the EOF should be recommended by a special committee, subject to modification and approved by the Student Senate and final approved by the president of the institution. Funds should be allocated for the purposes specified in Section 2 under the administration of the financial aid office or other institutional departments or organizations.
4. The EOF committee should be composed of the Student Body Vice President, or designee, who shall serve as Chair, the Chief Student Affairs Officer or designee; the Director of Financial Aid or designee; and six students representing diverse campus constituencies, selected in a manner determined by the Student Governing Association.
5. The committee should invite proposals for funding from the EOF, conduct a hearing and review process, and prepare a budget for expenditures from the funding. The committee should complete this process to allow consideration by the Student Senate.
6. The sponsor of each program receiving funding must submit a report detailing its use of EOF support to the committee upon the conclusion of the fiscal year.
7. The institutional business officer, individually or as a council, should develop appropriate accounting and/or auditing procedures for the EOF on each campus.

**Kansas State University Polytechnic
Student Governing Association
Educational Opportunity Fund – FY 2023**

Please type application

Title of Proposal: _____

Dept./Unit Requesting Funds: _____

Contact Person/Title: _____

Contact Address: _____ Phone: _____

Email Address: _____

Amount of Request: _____

Explain any current or potential future sources of funding (i.e., EOF, KSU, other grants, etc.): KSU funding as well as grants may be acquired in the future.

History of EOF funding (for this type) of proposal {list year and amount}: _____

Name number of Students Benefitted: _____ Directly _____ Indirectly

Check the area(s) this project will fund: _____ Grants _____ Salaries
_____ Fellowships _____ Scholarships

Please include an additional page which details exactly how the proposal funds will be allocated. (If you are applying for a lump sum of salary dollars, please include number of hours per week, duration of position, and hourly wage).

Criteria for awarding funds: Salaries will be paid on an as needed basis per students seeking assistance for disability services through Student Services.

IMPORTANT: Since there may not be an opportunity for you to address the committee, please attach documentation for your request if necessary. Proposal text and supporting documentation must not exceed five typed pages. Please allow one-inch left margins for binding purposes. *Please submit original and ten copies for the committee.*

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The EOF Committee may request an alteration of your proposal upon initial review. Sufficient time will be given for alterations. Please direct questions to Student Body Vice President, Roxana Linares, via email at rmolinares@ksu.edu or preferably through Teams.

FOR OFFICE USE ONLY

Approved: Amount _____

Date Received: _____

Disapproved

Proposal Number